

## MALPRACTICE POLICY



This policy document:

- 1) Defines malpractice.
- 2) Explains the measures Grup Stucom - Esart will take to prevent malpractice.
- 3) Explains the consequences of engaging in any form of malpractice.

Malpractice is a very serious issue and will not be tolerated by Grup Stucom - Esart or by Edexcel.

### 1) Principal forms of malpractice:

- Plagiarism: Taking credit for the work of others or not referencing sources properly.
- Copying the work of other students (with or without their permission)
- Collusion: Producing work with other persons that are then submitted individually. This does not apply where a Learning Outcome, Task or Assessment Criteria requires group work.
- Submitting work done by another student as your own
- Using AI to complete any piece of work without acknowledging the source, if it is the case sources are and can be mentioned.

### 2) Preventing malpractice

During induction:

- Grup Stucom - Esart will inform learners of its malpractice policy.
- Cover the principal features of referencing (in text citations and bibliography) for a range of print, audio-visual and web-based sources.
- Review malpractice in the context of other policies contained in the Centre and Student handbooks.

Teachers will help prevent malpractice through:

- Supervision of interim assignments.
- Revision of draft assignments.
- Employing a variety of assessment tools including oral questions and presentations.
- Getting to know students' learning styles and abilities.
- Teaching students how to use AI tools properly without plagiarising.


### 3) Consequences of malpractice

Suspected malpractice will be reported to the Programme Leader who will inform the Quality Nominee. An investigation of the alleged malpractice will follow. Consequences will vary on the outcome of the investigation.

Substantiated instances of malpractice will be reported to Edexcel which may result in the student being withdrawn.

Barcelona, 01/06/2024

Juan José Sánchez  
Quality Nominee

A handwritten signature in blue ink, appearing to read 'Juan José Sánchez', is enclosed in a light blue rectangular box. The signature is stylized and cursive.